

**Amendments to be made in the Scheme of Recruitment of the District Co-operative Development Officer
Of Co-operative Development**

Matters in the existing Scheme of Recruitment	Matters to be added to the Scheme of Recruitment	Reason
<p>Annexure – 01 Format on Structured Interview</p> <p>01. Matters in relation to holding the interview – Promotion Exam of District Co-operative Development Officer</p> <p>02. Areas for which marks to be assigned</p> <p>2. Performance</p> <p>2.1 Performed as Inquiry Officer / investigation Officer Senior Auditor for large primary society and responsible for preparation of audit reports/implemented @ 02 marks maximum of 05 reports.</p> <p>2.2 Performed as Co-operative Development Officer and responsible to find out fraud, misappropriation, goods shortage @ 01 mark for the maximum of 05 reports.</p>	<p>Annexure – 01 Format on Structured Interview</p> <p>01. Matters in relation to holding the interview – Promotion of District Co-operative Development Officer</p> <p>02. Areas for which marks to be assigned</p> <p>2. Performance</p> <p>2.1 Performed as Inquiry Officer / investigation Officer, Senior Auditor at large primary societies and responsible for preparation of audit reports or an officer who reviews and reports for the final findings to be submitted to general body/board of directors with regard to 46(1) inquiry from head office @ 02 marks for each implemented task with maximum of 05 responsible tasks.</p> <p>2.2 Performed as a Co-operative Development Officer at the head office or district offices and responsible to find out fraud, misappropriation of funds, corruption, shortage of goods @ 01 mark for each with maximum of 05 incidental findings and reporting.</p>	<p>The word “Exam” has been removed because of the inappropriateness</p> <p>It is changed to accommodate senior Co-operative Development Officers who are willingly working at Head Office.</p>

Prepared by
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Checked by
Sgd. Mrs. A.Rajavarathan
(Staff Officer in charge of the Subject)

Secretary
Women’s Affairs and Co-operatives
Northern Province

I recommend that this proposed amendment of Scheme of Recruitment for the post of District Co-operative Development Officer of in the Department of Co-operative Development effective from 01.06.2019 be approved.

Sgd.P.Vageshan
Commissioner,
Department of Co-operative Development,
Northern Province.

Date: 25.01.2021

**Secretary,
Provincial Public Service Commission,
Northern Province.**

I recommend that this proposed amendment of scheme of Recruitment for the post of District Co-operative Development Officer in the Department of Co-operative Development be approved.

**Sgd. Rubini Varathalingam
Secretary
Women's Affairs and Co-operatives
Northern Province**

Date: 03.02.2021

**Hon. Governor,
Northern Province.**

Provincial Public Service Commission has recommended this amendment scheme of Recruitment for the post of District Co-operative Development Officer in the Department of Co-operative Development and Submitted for your Hon's approval please.

**Sgd. S.Thiruvakaran
Secretary,
Provincial Public Service Commission,
Northern Province.
16.02.2021**

Approved

**Sgd. P.S.M.Charles
Hon. Governor,
Northern Province.**

Date: 18.02.2021